

YMCA of Lethbridge Annual General Meeting

For January 1, 2020 to December 31, 2020

Date of meeting: March 30, 2021

Cor Van Raay YMCA MPR 7, virtual

In attendance: Chris Lastiwka, Stephen Mogdan, Vivien Kossuth, Ashley Walker, Megan Skelly, Nancy Purkis, Jillian Chaffee, Patricia Filteau, Avice Dekelver, Will Zobell, Kayla Kinniburgh, Ashley Matthews, Matthew Salmon, Carol Kundrik, Jared Zeller, Brittia Tonin, Tolu Balogun, Lisa Lambert, Ashley Campbell, Jared Zeller, Nancy Farries, Shelly Shaw, Dory Rossiter, Shannon Brezina, JoAnna Dautel, Elaine Jagielski, Jennifer Petracek-Kolb (CEO), C.J. Wilkins - consultant

Agenda Item #1 - Opening Remarks and Land Acknowledgment Statement

Presented by Patricia Filteau, Board member

Agenda Item #2 - Call Meeting to Order/Agenda Approval

Presented by Jillian Chaffee, Board Chairperson

Minute taker will be Carol Kundrik, Director of Finance for YMCA Lethbridge.

Meeting called to order at 6:03 p.m.

Call for Motion to approve the agenda as circulated

Motion made by Dory Rossiter

Seconded by Chris Lastiwka

Call for vote of attendees. All in favour.

Motion is Carried

Agenda Item #3 - Approval of Minutes of Prior Annual General Meeting August 18, 2020

Presented by Jillian Chaffee

This meeting was called to approve the financial statements for January 1, 2020 – December 31, 2020.

The meeting originally scheduled for March 14th, 2020 was deferred to August 18, 2020 as a result of the COVID – 19 pandemic.

Minutes for this meeting were available on the YMCA website and were also made available to in person attendees.

Call for Motion to approve the Minutes from August 18, 2020 as circulated.

Motion made by Matthew Salmon

Seconded by Ashley Matthews

Call for vote of attendees. All in favour

Motion is Carried

Agenda Item #4 - Report from Chairperson and CEO

Presented by Jillian Chaffee, Board Chairperson and Jennifer Petracek-Kolb, CEO

Jillian and Jennifer recapped some major highlights of 2020 including the opening of the YMCA Redwood Child Care Centre in south Lethbridge.

Agenda Item #5 – Financial Report

Presented by Avice DeKolver – BDO Canada LLP

Copies of audited financials available to in person attendees and on the YMCA Website.

Agenda Item #6 – Approval of Financials for January 1, 2020 – December 31, 2020

Presented by Shelly Shaw, Treasurer

The 2020 financial statements were accepted by the Board on March 16, 2021 upon review with BDO LLP. Shelly thanked Will, Avice and YMCA Finance Director Carol Kundrik and her team for their efforts in completing these financial statements.

Call for Motion: Motion to approve the audited financial statements for January 1, 2020 – December 31, 2020

Motion made by Shelly Shaw

Seconded by Stephen Mogdan

Call for vote of attendees. All in Favour

Motion is Carried

Agenda Item #7 – Appointment of Auditors for January 1, 2020 – December 31, 2020

Presented by Shelly Shaw, Treasurer

In 2019, the Audit and Finance committee engaged Round Table Procurement, the preferred procurement management company of YMCA's in Canada, to develop and release a request for proposals for a local audit firm.

As a result of this process, BDO Canada LLP – Lethbridge was engaged as the auditor for the YMCA of Lethbridge for a term of 3 years.

Call for Motion: Motion to appoint BDO Canada LLP - Lethbridge as the auditors for the YMCA of Lethbridge for the period of January 1, 2021 -December 31, 2021

Motion made by Shelly Shaw

Seconded by Chris Lastiwka

Call for vote of attendees. All in favour

Motion is Carried.

Agenda Item #8 – Motion to Approve Board Nominees as Presented

Presented by Vivien Kossuth, Chair of the Governance and Nominating Committee

The Governance and Nominating committee includes board members Vivien Kossuth, Lisa Lambert and Patricia Filteau.

It was determined in late 2020 that board recruitment would pause for a year as all 15 board members, which is the maximum amount permitted as per bylaws, were expected to continue or return, and 4 of these members were new and had started later into their terms as a result of the delay to the 2020 Annual Meeting due to the COVID – 19 pandemic.

At the Feb 16, 2021 board meeting, the motion to accept the Nominating report was received and passed unanimously.

The report included these members to be Renominated:

Dory Rossiter for final term, 2 years
Henry Brooks - for final term, 2 years
Stephen Mogdan - for final term, 2 years
Megan Skelly - for 2nd term, 3 years
Chris Lastiwka - for 2nd term, 3 years

Since that time, 3 board members have indicated that they will be stepping down from the board on March 30, 2021, and as a result, recruitment for new board members is expected to begin in the upcoming months.

Call for Motion: Motion to approve board nominees as presented.

Motion made by: Vivien Kossuth

Seconded by Patricia Filteau

Call for vote of attendees. All in favour

Motion is Carried

Agenda Item #9 – Ratification of Bylaw Change

Presented by Vivien Kossuth, Chair of the Governance and Nominating Committee

Annually, the Governance and Nominating Committee reviews the bylaws to determine if there are any required changes.

At the Board Meeting on February 16th, 2021, the Board approved the proposed change to Bylaw 11.1 – Fiscal year, which would update the bylaws to reflect the change that was made to the fiscal year end from August 31 to December 31st of each year.

The notice of ratification was posted on the YMCA Website in advance of the AGM.

Call for Motion: Motion to approve ratification of Bylaw 11.1 Fiscal Year to update the year end date from August 31st to December 31st

Motion made by: Vivien Kossuth

Seconded by Patricia Filteau

Call for vote of attendees. All in favour

Motion is Carried

Agenda Item #10 – Acknowledgment of Exiting Board Members

Presented by Dory Rossiter, Board Member

Acknowledgment of the contributions made by Jillian Chaffee, Gillian Garrett and Ashley Walker.

Agenda Item # 11 – Closing Remarks and Questions

Presented by Jillian Chaffee, Board Chairperson

At the Feb 16, 2021 Board meeting the board unanimously approved the slate for the Executive committee for 2021-2022. Officially, Vivian Kossuth will be moving to the role of Chairperson, Stephen Mogdan will remain in the vice chairperson role, and Shelly Shaw will continue on as treasurer of the Board of Directors.


Special thanks to the staff and volunteers who make the YMCA a wonderful place. We look forward to the return to regular operations and programs soon.

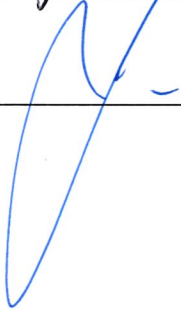
Agenda Item # 12 – Meeting Adjournment


Call for Motion to adjourn the meeting.

Motion made by Matthew Salmon


Meeting adjourned: 6:30 p.m.







(Date)



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