



**EMPLOYMENT APPLICATION**

**INSTRUCTIONS TO APPLICANT:** Please answer all questions. You must fully and accurately complete this employment application. Incomplete applications will not be considered.

When completing, do not identify race, color, gender, age, national origin, citizenship, religion or provide any extraneous information.

Applications are considered active only for 30 days. Submission/receipt of an application does not mean that the company currently has a job position available.

The company will consider all applicants without discrimination on any basis prohibited by law and is an equal employment opportunity employer.

**I. PERSONAL INFORMATION**

Name: \_\_\_\_\_  
Last First Middle

Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
Street

\_\_\_\_\_ Zip: \_\_\_\_\_  
City State

Provide your most recent previous address:

Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
Street

\_\_\_\_\_ Zip: \_\_\_\_\_  
City State

If you are hired, you must supply proof of your age.

Have you ever worked for the company before?  Yes  No  
 When? \_\_\_\_\_  
 Reason for leaving: \_\_\_\_\_  
 Name of last supervisor at the company: \_\_\_\_\_

Have you ever applied for work with the company before?  Yes  No  
 When? \_\_\_\_\_

**2. KIND OF WORK DESIRED**

What kind of work, job or position are you seeking? \_\_\_\_\_  
 What pay are you seeking? \_\_\_\_\_  
 Date you can begin work: \_\_\_\_\_  
 How were you referred to the company?  
 Employment Agency  Friend



**5. OTHER BACKGROUND**

During any period of employment with the company, will you work for another employer or do you intend to seek additional work elsewhere?  Yes  No

Please describe below the three most important things to you about the place you work:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**6. REFERENCES**

Identify three persons not related to you that you have known for at least one year.

Name	_____	Address/Phone	_____	Years Acquainted	_____
Name	_____	Address/Phone	_____	Years Acquainted	_____
Name	_____	Address/Phone	_____	Years Acquainted	_____

**READ BEFORE SIGNING**

I certify that the information on this application is complete, true and correct to the best of my knowledge. I understand that omission or misrepresentation of facts may be grounds for rejection of this application or for dismissal from employment as subsequently discovered. I authorize investigation of all statements contained herein and of the references listed above to give you any and all pertinent information, personal or otherwise. I release all parties from liability or any damage that may result from furnishing the same to you. I further understand that the company is an "at-will" employer. That means either I or the company may terminate the employment relationship, with or without notice, for any reason or no reason at any time. The at-will relationship may not be modified by oral or written statements by anyone at the company except by the General Manager acting through signed written agreement.

\_\_\_\_\_

*By initialing in the box, I certify I have received and understand the information above*