

**Mooredale Youth Orchestras
Policies and Procedures
2018-2019 Season**

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This handbook outlines the operation of our three youth orchestras and our expectations of participants. Each member receives a one-page guideline on rehearsal etiquette. **By receipt of these two documents, participants agree to abide by them.**

1. How to Join/Promotions

Participation in one of our three youth orchestras is by invitation only, following an audition with your prospective conductor. Once a player joins the orchestra, they do not need to re-audition in future years. An audition day is held each season (September 8, 2018 this season), however new players are welcome to join during the year if there is space available, and sufficient time during the term to become proficient with the playing repertoire.

The musical progress of all players will be evaluated on a continuing basis throughout the season. This will be done by way of observation during rehearsals, sectionals, seating rotations, and concert performances. Promotions will be at the discretion of the conductor

and will be discussed with individual orchestra members and their parents at the end of a term or season. The majority of promotions occur at the end of the Spring concert.

2. School Music Programs/Private Study

All members of the youth orchestra are encouraged to participate in their school music programs, if and when they are available. Mooredale Youth Orchestras goal is to enhance and support school initiatives, not replace them.

All members of the youth orchestra are expected to study privately. If help is needed, the youth orchestra can offer suggestions for choosing a private teacher. Suggestions are not necessarily endorsements.

3. Artistic Standards

Mooredale Youth Orchestras is dedicated to providing a non-competitive, friendly musical environment from which string players may learn and thrive in an orchestral setting. We act as a supplement to private musical training with a focus on ensemble performance. Your conductor will advise respective youth orchestra players of musical deficiencies that require improvement, particularly when it is perceived that improvement is possible. If improvement is not possible within a reasonable time frame, withdrawal from the orchestra may be suggested.

Our conductors promote work in a relaxed atmosphere and expect all players to take a serious attitude towards the challenges of the music parts they are given. Our expectations are as follows:

Preparation – To work on parts outside of rehearsal, including sharing them with your private teacher to learn and master its difficulties. Listen and watch recordings of the work on the Internet to gain a well-rounded picture of the music being played. Arrive to weekly rehearsals prepared with corrections to individual performance.

Attentiveness – Be attentive in rehearsals. In addition to listening and responding to instructions, listen to other parts to see how your part fits. Be sensitive to the direction from the podium/conductor. Listen and watch to match articulations, bowings, and style.

Repertoire – Music will predominantly be selected from standard classical orchestral works, including arrangements. We will also include 20th/21st century compositions. Choice of repertoire will be based on works that provide sufficient challenge to proficient players within each orchestra level.

Seating Changes – We want each player to benefit fully from their experience with the Mooredale Youth Orchestras. An important part of this education as a musician is the practice of playing different parts (ie: violin I, II or III). We will also use seating changes and rotations to expand each player's abilities, providing an opportunity to learn and experience orchestral performance from multiple perspectives.

4. Facilities Use/Parent Expectations

Youth orchestra players and their parents will respect the rules, premises, and the property of Mooredale House or any other facility where rehearsals, concerts, or other activities take place.

All Orchestra Parents: You are welcome to wait in the Main House (front building) in Room 2 (downstairs) or Rooms 6, 7 (upstairs) during rehearsals.

Intermediate Parents: You are also welcome to wait in the Pool Building family change room (adjacent to the Coach House).

Parents are permitted to sit and listen quietly in the rehearsal rooms during session for the purpose of further supporting your child at home. Please do not use the rehearsal rooms as the waiting area. Do not bring in food/beverages, and please do not leave/walk around during session.

Please ensure that all your children are well supervised when you are at Mooredale's premises. Children are to remain on the ground (1st) floor while on breaks, or outside in the playground under parental supervision.

For those who are driving, please BACK into the parking spots. This is a Mooredale House regulation and safety precaution to protect children that may wander into the lot.

Please put all garbage and recyclables into the correct containers.

Pets are not allowed inside the facilities or inside the fenced playground.

5. Attendance Policy

- All members are expected to attend all scheduled orchestra rehearsals, sectionals, and performances.
- Please advise your conductor in advance of an unavoidable expected absence or sudden illness. Also advise if a player will be arriving late or leaving early.
- The full 2018-2019 season schedule is posted on the youth orchestras page of the Mooredale Concerts website www.mooredaleconcerts.com/youth-orchestras/. It is a parent responsibility to be familiar with the schedule and important dates.
- Notices of last minute changes/updates or cancellations will be sent out by email.
- Excessive absences may result in reassignment of parts or re-seating in the section, or the recommendation that a student not perform in a term concert.

6. During Rehearsals and Performances

Your Music

All players will be provided with a black three-ring binder to hold their music. It is the player responsibility to bring their music binder to every rehearsal/performance and to take the binder home to practice.

If the binder is lost or music is left behind, please contact your conductor to be sent a soft copy to facilitate continued practice. Players must bring their individual music to each rehearsal, even if they regularly use their stand partner's music in performance.

Rehearsals

- Be at rehearsals a minimum of 10 minutes ahead of time, warmed up, and ready to go before the first tuning.
- Be sure you have your music and a **No. 2 pencil with eraser** (we will provide a pencil if yours is forgotten).
- Be prepared to focus on the conductor and the music, without leaving your seats till break time.
- There will be a 15-minute break generally after the first hour of rehearsal.
Junior/Intermediate players: Please feel free to bring food/beverages to consume during the break.
Senior players: Due to the longer rehearsal session/lack of ready access to purchase items, juice/cookies will be supplied to you for your break.
All: Please remember to put all garbage into the correct containers
- We expect players to be respectful and courteous with their colleagues, conductors, and sectional coaches.
- Please assist with rehearsal set-up or breakdown of chairs and stands, when required. This is greatly appreciated.

Personal Belongings

Please try not to leave personal belongings or items of value unattended, particularly in public areas or at concerts. Mooredale Youth Orchestras is not responsible for stolen or lost articles.

If you discover that an article has been left behind after rehearsal, please contact Joanna at Mooredale House at 416-922-3714 x103 to report it/find out if the article has been turned in. Lost and found items are kept for 2 weeks only, and then donated to charity.

Please contact Chris at 647-988-2102 if something has been left behind after a performance.

7. Concert Day/Attire

There are three performances during the year, at the end of each term: Fall, Winter, Spring. This year the dates are: November 18, March 3, and June 16 at St. Patrick Secondary School, 49 Felstead Avenue, Toronto. Location map is found on the youth orchestra's web page. Free parking is available as is a waiting area/cafeteria for all players and parents.

Performances take place at 3:00pm and usually end by 4:30pm.

An on-stage dress rehearsal is held for each orchestra. Please ensure that you arrive at least 10 minutes ahead of the start time and are on-stage ready for tuning. On-stage rehearsal times are as follows:

Senior: 12:30-1:30pm

Intermediate: 1:30-2:00pm

Junior: 2:00-2:30pm

Doors open: 2:30pm for 3:00pm performance

Parents/relatives/friends are welcome to wait in the cafeteria during on-stage rehearsals.

The order of performance is:

- 1) Junior
 - 2) Intermediate
- Intermission
- 3) Senior

- Dress for the performance is:
Junior and Intermediate – white top, black bottom
Senior – all black
Please follow appropriate performance attire (e.g. dress pants and shoes, blouses and button shirts, no yoga pants, jeans or running shoes).
- Performers bring their music binders
- Parents are provided with 1 free ticket for each of the three performances with their registration payment.
- Tickets are available at the door only: \$20 adult, \$15 student/senior (cash/cards– Visa or MC/cheque)
- All attendees receive a playbill with the full programme listed and all the players names on the reverse side
- There will be cookies, juices, water, coffee available for sale in the large waiting area beside the performance theatre
- The waiting area is supervised, can be used to drop off coats, cases, and to relax and enjoy snacks, food brought in
- All performers are expected to watch the remainder of the concert that they are not performing in; it is an important part of your children’s music education
- We film the concerts and you may sign up for a DVD/USB/CD (\$15/\$18/\$10), which will be mailed a week after the concert
- **Food, filming, use of recording devices is NOT permitted in the performance hall**

8. Weather Emergency Cancellations/Schedule Changes

In the event of weather or local facility emergency, which necessitates a change in venue or cancellation, we will notify you by email, and possibly by telephone.

Please refer to the schedules to know in advance the rehearsal days. While we rehearse most Saturdays, they are not consecutive. Conductors will also advise during the previous rehearsal of the next date(s).

9. Player Tuition/Registration/Bursary/Refunds

Each player must be registered annually – either in person, by mail/email or through our on-line form. Annual tuitions for 2018-19 are Junior \$325, Intermediate \$375, and Senior \$400. Tuition includes 1 free ticket to each of the performances - additional tickets may be purchased at the door: \$20 adults, \$15 senior/students.

Upon registration, each player also has a one-year membership to the Rosedale-Moore Park Association. You will receive a regular newsletter and program guides, mailed to your home. Parents are welcome to upgrade to a family membership so all members may register for our programs, sports, pool club, and summer programs. Visit www.mooredale.com for current information.

Mooredale Youth Orchestras are connected to Mooredale Concerts, which presents 6 classical main stage concerts and 5 family oriented shows for young people ages 6-11. We offer special discounted subscription prices to youth orchestra parents.

Financial assistance in the form of a bursary is available upon request. Bursary players are not eligible for the concert tickets offer, but may purchase at reduced rates.

Due to the heavy demand for placement within our orchestras and a growing waiting list, we cannot provide refunds for any withdrawals after the Fall term is completed. If a player wishes to withdraw in the Fall term, we will refund the Winter/Spring tuition less a \$30 handling fee.