Scoping Study
Rebate Application

Complete this application to apply for a rebate to cover half the cost of a Scoping Study up to a maximum of $1,000. To be eligible for the rebate, the following criteria must be met:

- The facility must be an institutional, charitable, commercial or industrial facility served (directly or indirectly) by Nova Scotia Power Inc.
- Projects must save electrical energy to be eligible. Projects involving power factor correction and demand-limiting are not eligible for incentives.
- The Scoping Study must have been completed no more than three months prior to the date of your rebate application.
- The Scoping Study must be approved and signed by a Professional Engineer qualified to practice in Nova Scotia, or an equivalent combination of education and experience.
- Facilities must have annual consumption of 350,000 kWh or greater to apply for a Scoping Study rebate.
- Efficiency Nova Scotia may request additional information as needed to verify the eligibility of claimed costs.

Required documents

- ☐ Copy of Scoping Study
- ☐ Copy of Scoping Study invoice(s)

Send your completed application with all required documents to your Business Development Manager, or:

Email:
cicustom@efficiencyns.ca
(Please note that we cannot accept high risk attachments such as ZIP, EXE or files that exceed 10MB)

Mail:
Efficiency Nova Scotia
230 Brownlow Ave., Suite 300
Dartmouth, NS B3B 0G5
Attention: Custom

Fax:
902 470 3599
Attention: Custom

Customer Information

	Your Business	Consultant
Business Name		
Contact Name & Position		
Contact Phone:	Extension	Extension
Contact Email		
Business Mailing Address:	Street No., Street Name, City, Postal Code	Street No., Street Name, City, Postal Code
Facility Civic Address (if different from mailing address)	☐ Same as Mailing Address Street No., Street Name, City, Postal Code	☐ *I would like to receive email communications (tips, promotions etc.) from Efficiency Nova Scotia (you may withdraw your consent at any time)*
Nova Scotia Power account number(s) OR meter number(s)		

Scoping Study Information

Scoping study start date *DD/MM/YYYY*	/ /	Scoping study completion date: *DD/MM/YYYY*	/ /
Total of all scoping study costs*		$	
Financial assistance from all other sources toward scoping study *(this will be deducted from eligible scoping study cost)*		$	

Scoping Study Checklist

Please ensure the following information is included in the Scoping Study Report:

- ☐ Building description
    - Building type
    - Age
    - Size (gross conditioned floor area, and number of floors)
    - Occupancy
    - Operating hours (daily, weekly, and seasonal usage)
- ☐ Preliminary energy-use analysis
    - Fuel types and historical consumption data (the past 3 – 5 years if possible)
    - Calculate Energy Use Index (EUI) for both electric only and all fuel types. Clearly state units used.
    - Compare EUI to benchmark
- ☐ Identification and description of all building systems including:
    - Building envelope (windows, walls, ceilings)
    - HVAC systems (heating, ventilation, distribution, cooling, controls)
    - Domestic hot water
    - Lighting
    - Refrigeration
    - Appliances
    - Other electrical equipment
- ☐ Electrical saving opportunities (typically 5 – 10)
    - Description of opportunity
    - High level estimate of energy savings (in units of kWh)
    - High level estimate of costs (if possible)

Information Request Consent

Please complete the information below, which allows Efficiency Nova Scotia to collect and review your historical electrical consumption from the utility provider.

Nova Scotia Power account number(s) OR meter number(s)	
Facility Civic Address	Business Mailing Address

The administration of the program requires the sharing and exchange of information between my (our) electricity provider and the Company. I (we) hereby consent to the release, use, storage and exchange of information between the Company and my (our) electricity provider, including, but not limited to, my (our) name(s), addresses, electricity usage history, and phone number(s), including such information on all accounts I (we) have with my (our) electricity provider, for the purposes of determining eligibility for, and administering, the program. Such information may continue to reside on the Company's computer system as well as my (our) electricity provider's.

Terms and Conditions

By signing this application, I submit this application as a duly authorized representative of the Company and that I have the authority to bind the Company. The information given in this application is accurate in all respects. I agree to all terms and conditions set out in this application.

It is understood that the agreement resulting from the written acceptance of this Application by Efficiency Nova Scotia will be subject to and governed by the laws of Nova Scotia and shall not be assigned by the Customer, in whole or in part, without the written consent of Efficiency Nova Scotia.

Efficiency Nova Scotia is a franchise operated by EfficiencyOne, official Licensee of the Province of Nova Scotia. By completing and submitting this form, I agree to release my company information to the current and successive holders of the Efficiency Nova Scotia franchise.

By completing and submitting this form, I hereby consent to the purposes for which Efficiency Nova Scotia is collecting, using and disclosing company information as set out in Efficiency Nova Scotia's Privacy Policy. More information on Efficiency Nova Scotia's Privacy Policy can be found online, **efficiencyns.ca/privacy-policy** or by email, privacy@efficiencyns.ca.

Signature of Applicant

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Client Signature DD MM YYYY

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Name (Please Print) Position (Please Print)

For ENS Internal Use PID _____

☐ Approved ☐ Rejected. State reason below.

Approved by _____ Approved amount _____