

My Energy Improvement Plan Registration

Welcome to the Municipality of the County of Inverness' My Energy Improvement Plan, administered by Efficiency Nova Scotia. The purpose of the application is to provide pre-qualification to help you obtain financing from the Municipality to make eligible energy efficiency upgrades to your property. For fast pre-qualification, please complete the following form and submit it to the Municipality. Further instruction on how to submit this application is found below.

Any questions you have can be directed to the Program Manager by e-mailing MEIP@efficiencyns.ca or by calling **1 877 999 6035**.

What's Next?

Upon receipt of your completed registration, the Municipality and Efficiency Nova Scotia will review your application to determine your property's eligibility based on the following:

- Verification of property ownership
- Status of your property tax and utility bill payments
- Mortgage lender consent (if applicable)

Following the completion of the review, if your property qualifies, the Program Manager will provide you with a Notice to Proceed letter that identifies:

- A file reference number for tracking your application as you proceed
- Information for contacting a Certified Energy Advisor to arrange for an initial Home Energy Assessment. This cost is eligible for reimbursement under this Program (all improvements must be completed, along with a final Home Energy Assessment). All Efficiency Nova Scotia rebates (if applicable) will be assigned to the Municipality to deduct from the total project costs.

Please note: after you have completed an Initial Home Energy Assessment, the Municipality and Efficiency Nova Scotia will review all intended upgrades to ensure that your home meets the energy savings criteria. A savings-to-investment ratio of one (1) or greater must be achieved. This means that the estimated annual energy savings (\$) must be equal to or greater than the estimated annual payments to the Municipality.

How to submit the application:

You can drop off, mail, fax or email this form to:

My Energy Improvement Plan
Municipality of the County of Inverness
P.O. Box 179, 375 Main Street
Port Hood, Nova Scotia
BOE 2W0

Phone: (902) 787 3501
Fax: (902) 787 3110
Email: ellen.murphy@invernesscounty.ca

Attention: My Energy Improvement Plan

Applicant Contact Information

The person to whom all communications (i.e. letters, emails), including any legal notices under the Property Owner Agreement with the Municipality will be directed.

Primary Applicant Name:		
Street Address:		
City or Town:	Postal Code:	
Phone:	Alternate Phone:	
Email Address:		
<input type="checkbox"/> Check this box if you are interested in being contacted by email; this will speed up the approval process.		
Relationship to Property: <input type="checkbox"/> Owner <input type="checkbox"/> Tenant	Preferred Communication: <input type="checkbox"/> Phone <input type="checkbox"/> Email <input type="checkbox"/> Mail	
Does your total household income fall within the thresholds listed to the right? <input type="checkbox"/> Yes <input type="checkbox"/> No If so, you may qualify for Efficiency Nova Scotia and Clean Foundation's HomeWarming Service and could be eligible for free upgrades. If your household income meets the thresholds, please call 1 877 999 6035 .	# of people in the home 1 person 2 to 4 people 5 or more people	Annual Household Income \$20,952 or less \$38,931 or less \$55,444 or less

Legal Name(s) of Property Owners

Please identify all Property Owners listed on the registered title for the property. All registered owners of the home must be identified in the section and consent to participate in this program.

Name of Property Owner 1:
Name of Property Owner 2:
Name of Property Owner 3:

Property Identifying Information

Only properties located within the boundary of the Municipality of the County of Inverness can participate in this program. Please identify the property you are interested in making more energy efficient.

Street Address:	
City or Town:	Postal Code:
District: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9	
Municipal Account Number*:	

*You can find your Municipal Account number by looking at the top right corner of your property tax bill.

Municipality of the County of Inverness	PROPERTY TAX BILL
375 Main Street • PO Box 179 • Port Hood • Nova Scotia • B0E 2W0 Tel: (902) 787-3505 Fax: (902) 787-3110	Due Date August 26, 2016 Amount Due \$1,228.72
	Municipal Account Number
	Municipal Address
	Customer Number
** REPRINT **	Mortgage Company
	Mortgage Number
	Legal Description

Mortgage Lender Consent

Properties that are subject to a mortgage(s) will require the Property Owner(s) to obtain written consent from all mortgage lenders prior to participating in this program. If you have a mortgage, a Lender Acknowledgement & Consent Letter and application is attached to the back of this page. This form must be presented to the lender(s) with whom your mortgage(s) is registered for consideration. The completed form will become part of this application.

Is the property subject to a mortgage? <input type="checkbox"/> Yes <input type="checkbox"/> No
If "yes", list the lender(s) holding these mortgages:
Name of Lender 1:
Name of Lender 2:

Note: Failure to obtain written consent from all mortgage lender(s) could result in the property owner breaching a mortgage obligation with the Lender. The Municipality is not responsible or liable for such an outcome.

Mortgage Lender Consent

I/We the undersigned Property Owner(s) hereby:

- Attest that all the information submitted as part of this application is truthful and accurate;
- Give permission to the person named as the Primary Applicant in this application to engage with the Program Manager and/or other Municipal staff on our behalf;
- Consent to the participation of the property in the program; and
- Understand and agree that any funding received under this program will be repaid to the Municipality by payment of a local improvement charge associated with my property tax account by the Municipality.

Terms and Conditions

I hereby consent and acknowledge that:

- Efficiency Nova Scotia is a franchise operated by EfficiencyOne, official Licensee of the Province of Nova Scotia. By completing and submitting this form, I agree to release my personal information to the current and successive holders of the Efficiency Nova Scotia franchise.
- By completing and submitting this form, I hereby consent to the purposes for which Efficiency Nova Scotia is collecting, using and disclosing personal information as set out in Efficiency Nova Scotia's Privacy Policy. More information on Efficiency Nova Scotia's Privacy Policy can be found online, efficiencyns.ca/privacy-policy or by email, privacy@efficiencyns.ca

X _____ **X** _____ DD / MM / YYYY
Property Owner 1 Name (printed) Property Owner 1 Name (Signature)

X _____ **X** _____ DD / MM / YYYY
Property Owner 2 Name (printed) Property Owner 2 Name (Signature)

X _____ **X** _____ DD / MM / YYYY
Property Owner 3 Name (printed) Property Owner 3 Name (Signature)

OFFICE USE ONLY:

Date Registration Form Received:
File Number: