

# UHG PG Registration FAQs

**Q. Do I need to register both online and in person?**

A. You only need to register online. Come in person if you need a UHN pager or UHN scrubs. Also, we are always happy to see you, drop in any time!

**Q. How can I complete my EPR training?**

A. The **EPR for Providers Course** is completed online:

[http://www.uhn.ca/corporate/For\\_Staff/Digital\\_Education/Pages/EPR\\_physicians.aspx](http://www.uhn.ca/corporate/For_Staff/Digital_Education/Pages/EPR_physicians.aspx)

Complete Course Completion Declaration Form and ID Verification Form. Accurate completion of these forms is required for you to receive EPR access. Ensure that you have submitted your UMLearns.uhn.ca placement prior to starting training modules.

**Q. Can I register at UHN prior to registering at PGME?**

A. You can create a placement on [UMLearns.uhn.ca](http://UMLearns.uhn.ca) but it will not be approved unless you are fully registered at the University of Toronto and your registration is confirmed in [POWER](#). For questions on how to register at the University of Toronto contact the Postgraduate Medical Education Office (PGME):

Phone: 416-978-6976

Address: 500 University Avenue, Suite 602  
Toronto, Ontario M5G 1V7, Canada

Email: [postgrad.med@utoronto.ca](mailto:postgrad.med@utoronto.ca)

**Q. How will I know if my registration at PGME is complete?**

A. You will be able to see and print out your Confirmation of Registration in [POWER](#).

**Q. How long will it take to have my placement approved on UMLearns.uhn.ca?**

A. If your registration at PGME is complete, it may take up to 48 hours to have your placement on UMLearns.uhn.ca approved during busy intake times. We do our best to have the placements approved as quickly as possible.

**Q. How will I know if my registration on UMLearns.uhn.ca is approved?**

A. Upon your approval on UMLearns.uhn.ca you will receive an email confirming your registration.

**Q. How can I obtain my EPR log-in information?**

A. If you have completed EPR training or used EPR within last 2 years, your EPR log-in information will become available once your placement is approved on UMLearns.uhn.ca. You can find it under Network Log-In tab in your UMLearns.uhn.ca profile information.

**Q. My UMLearns.uhn.ca registration was approved prior to me completing the EPR training. How can I get my EPR log-in?**

A. Email [MedicalEducation@uhn.ca](mailto:MedicalEducation@uhn.ca) with *EPR Test Completed* subject line. Access will be granted ASAP.

**Q. How can I access Coral Web Viewer?**

A. Use your EPR ID to sign in and the initial password is 'password'. You will then be asked to change your password in Coral Viewer. For any technical difficulties please call help desk at 416-340-4357.

**Q. What about EPR access for PEAP (Pre-Entry Assessment Program) Residents and Fellows?**

- A. EPR access is given for your assessment period only. At the end of your assessment period or if this period ends earlier than expected, please update Medical Education on your status change either via email at [MedicalEducation@uhn.ca](mailto:MedicalEducation@uhn.ca), by phone at 416-340-4800x4846 or by dropping in in person.
- Q. How can I obtain my t-ID?**
- A. Your t-ID will become available to you once your placement is approved on UMLearns.unn.ca. You can find it under Network Log-In tab in your UMLearns.uhn.ca profile information.
- Q. How do I get a OneMail Account?**
- A. You must have a OneMail (or secure hospital email) account to communicate about patients securely by email. Residents are not usually issued hospital accounts. U of T will send you a message about obtaining it. Contact [onemail.help@utoronto.ca](mailto:onemail.help@utoronto.ca). ONE Mail Direct FAQs for University of Toronto. [http://wbacademy.utoronto.ca/wp-content/uploads/ONE-Mail-Direct\\_FAQ\\_UofT\\_June2016.pdf](http://wbacademy.utoronto.ca/wp-content/uploads/ONE-Mail-Direct_FAQ_UofT_June2016.pdf)
- Q. I need to get Mask Fit Testing done. What should I do?**
- A. Visit occupational health at TGH 2EW Rm 269 (14-5035) or TGH 9MP Rm 303 (13-2539). Update your Mask Fit information on UMLearns.
- Q. Is there a discounted parking at UHN?**
- A. Parking Value Cards are for residents on active rotations at UHN only. Visit Medical Education office to determine eligibility. Must present a letter of eligibility from Med Ed to the parking office. A \$50 refundable deposit required. Valid for parking at TGH and TWH only.
- Q. What do I do if I need a VPN Token?**
- A. VPN tokens are issued to learners doing home call. Contact Medical Education Office to determine eligibility and obtain instructions.
- Q. Can I get a locker at UHN?**
- A. Lockers are available at TGH and the TWH West Wing Basement. Inquire at the Medical Education Office.
- Q. Is there a Housestaff Lounge at TGH?**
- A. Newly renovated lounge at TGH is located at GNU-121. You can access it with your ID badge. There are lounges at TWH, PMH and TRI as well.
- Q. How can I get in touch with the Medical Education office?**
- A. Medical Education at TGH:  
Phone: 416-340-4846  
Address: Toronto General Hospital  
200 Elizabeth Street, Eaton Wing, G-001  
Toronto, ON, M5G 2C4  
Email: [MedicalEducation@uhn.ca](mailto:MedicalEducation@uhn.ca)
- Medical Education at TWH:  
Phone: 416-603-5924  
Address: Toronto Western Hospital, The MedWest Building  
750 Dundas Street West, 3<sup>rd</sup> floor, Room 305  
Toronto, ON, M5T 2S8  
Email: [MedicalEducation@uhn.ca](mailto:MedicalEducation@uhn.ca)
- Q. What are Medical Education office hours?**
- A. Our business hours are 0800-1600.