



**RENTAL CONTRACT
CENTRE MARCEL-DULUDE**

No. _____

Between: **VILLE DE SAINT-BRUNO-DE-MONTARVILLE**
(Lessor) 1585, rue Montarville, Saint-Bruno-de-Montarville, Québec J3V 3T8
Telephone: 450 441-8393 Fax: 450 441-8516
Represented by: **MARTINE DESCHAMPS**

And: _____
(Lessee) _____ Postal code: _____

Represented by: _____

Telephone (res.): _____ Off.: _____ Fax: _____

DESCRIPTION OF THE RENTAL REQUEST	
Located at Centre Marcel-Dulude, 530, boul. Clairevue Ouest, Saint-Bruno-de-Montarville Qc J3V 6B3	
Room leased: _____	
Subject of the meeting: _____	Number of people: _____
Equipment and space required: _____	
Setting up and dismantling of the room: Client __ City __	Technical needs: Yes __ No __
Description: _____	Description: _____

RENTAL PERIOD					
Lease date(s) _____					
Room preparation:	From	To	Activity	From	To

RENTAL FEES – including taxes	TERMS OF PAYMENT
Hourly rate \$ _____	PAYMENT METHODS - Payment can be made in cash, by debit card, by credit card (Master Card, Visa), by postal order or by corporate cheque made out to the Ville de Saint-Bruno-de-Montarville, at the Centre Marcel-Dulude, no later than twelve (12) weeks before the date of the start of the activity, which is _____. PERSONAL CHEQUES WILL NOT BE ACCEPTED. This payment is non-refundable in the event of cancellation and will be billed if the required amount is not paid in full. A deposit equal to 50% of the total fee is required upon signature of this contract. This amount will be deducted from the total rental fee at the time of full payment and is non-refundable in the event of cancellation of this contract. A security deposit in the amount of \$150, payable by cheque, is due three months prior to the commencement of the activity. This amount will be returned to the Lessee after the event according to the conditions described on the back of this contract.
Daily rate \$ _____	
Additional hours \$ _____	
Socan (copyright fees) \$ _____	
Technical \$ _____	
Equipment \$ _____	
Set-up and/or dismantling \$ _____	
Other fees_ location Multi média 62.50 \$ \$ _____	
_____ \$ _____	
Total \$ _____	
Deposit of 50%, receipt no. _____ \$ _____	Administration – budgetary code(s) _____ _____
Security deposit of \$150, receipt no. _____ \$ _____	
BALANCE PAYABLE \$ _____	

THIS DOCUMENT, INCLUDING THE TERMS AND CONDITIONS ON BOTH THE FRONT AND BACK, AND THE FOLLOWING APPENDICES _____, CONSTITUTES THE AGREEMENT BETWEEN THE PARTIES.

IN WITNESS WHEREOF THE PARTIES HAVE SIGNED AT _____

ON THIS _____ DAY OF _____ 20__

Lessee

Lessor

RENTAL CONDITIONS

- The Lessee shall leave the premises in the condition in which they were found when the Lessee arrived. The Lessee is responsible for any theft and/or damage to the property of the Lessor, the Lessee and any third parties that may result directly or indirectly from the use of the leased room. In the event that this clause is not respected, the \$150 security deposit will be retained and an additional amount may be invoiced if applicable.
 - The room shall be available six hours prior to the event and one hour afterward unless otherwise specified and agreed to by the parties. If the rental exceeds this time limit, the Lessee agrees to pay the Lessor a **minimum** of one hour of additional rental at the hourly rate, which rate is set in accordance with the Lessee's status and the status of the room being used, and for each additional hour required. **In all cases, the Lessee is obliged to vacate the premises by no later than 2:00 a.m.**
 - The Lessee agrees to seek the approval of the Ville de Saint-Bruno-de-Montarville for any advertising related to the activity to be presented at the Centre. The content of the advertising must comply with the regulations and agreements in force at the Centre.
 - The Lessee agrees not to sublease the premises, either in whole or in part, or to assign or transfer this contract and all rights pertaining thereto, without the prior written consent of the Lessor.
 - The Lessee must obtain a permit from the Régie des alcools if any alcoholic drinks are to be consumed, served or sold on the premises, and must post this permit during the activity.
 - **Smoking is prohibited in the Centre. The Lessee agrees to comply with, and to ensure that the event participants comply with, the ban on smoking, in accordance with the laws and regulations of the Province of Québec, and to pay any fines that may be levied under this legislation.**
 - The Lessee is fully liable for the theft or loss of any articles, equipment or food kept in the rooms in the building.
 - The Lessee shall ensure the surveillance of the premises and compliance with all applicable regulations.
 - The following practices are strictly prohibited: the use of decorations, adhesive tape or staples on the walls; confetti in the rooms; candles on the tables; and propane gas cylinders inside the Centre Marcel-Dulude.
 - **After use, the Lessee agrees to restore the premises to a clean and orderly condition, with tables and chairs properly arranged, and the kitchen, as well as any other spaces used, cleaned. It further agrees to inform its caterer of these conditions. Dishes and equipment must not be left in the Centre without the Lessor's consent. Time permitting, everything must be properly put away and thoroughly cleaned.**
 - The Lessee agrees to clean the premises during the activity in the event that any beverage or other product is spilled.
 - The Lessor reserves the right to resiliate this contract at any time on reasonable grounds.
- This rental contract may be terminated without prejudice, and with no payment demand notice or reimbursement, in the case of an act of God.
- Any appendices that may be required shall be deemed to form an integral part of this rental contract.

OTHER RENTAL CONDITIONS
